

## Minutes

The Minutes of the Meeting of Ampfield Parish Council held in the Village Hall, Ampfield on Monday, 10<sup>th</sup> July 2017 commencing at 7pm.

PRESENT: Bryan Nanson (Chairman) – Presiding  
Allan Clark, Pete Edwards, Martin Hatley (from para 2591.2),  
Julian Jones, Graham Roads, Margaret Rothwell,  
David Stevens and Julie Trotter

### 2579 Apologies for Absence

Martin Hatley had had a previous commitment and attended the meeting at 8.20pm.

### 2580 Minutes

The Minutes of the Meeting held on Monday, 26<sup>th</sup> June 2017, having been circulated previously, were confirmed by the Meeting and signed by the Chairman.

### 2581 Matters Arising from the Minutes

There were no Matters Arising which were not covered by items on the agenda.

### 2582 Declarations of Interest

Julie Trotter declared a personal interest in Morleys Green, and also in the Village Hall as she was a Trustee and member of the Committee. Margaret Rothwell declared an interest as a representative and Trustee on the Village Hall Committee.

It was necessary for Councillors to update their Declarations of Interests, which had been signed by them and posted on the parish website, on an annual basis. The Clerk asked Pete Edwards whether or not any amendments were needed. He confirmed that there had been no changes to his Declaration of Interests. Martin Hatley was asked the same question at the end of the meeting and declared to the Clerk that there had been no changes to his Declaration of Interests. All other Councillors had made their declarations at the June 2017 meeting and this had been minuted.

2583 Public Participation

There were 3 members of the public in attendance for item: Proposal to cancel prohibition of dog walking on the Recreation Ground. Members agreed to bring the item forward on the agenda- see para 2584.1.

2584 Ampfield Recreation Ground

2584.1 Proposal to cancel prohibition on dog walking

The Chairman adjourned the meeting at 7.03pm and invited members of the public to speak. The trial of allowing people to walk their dogs on the Recreation Ground over the winter months had been successful and had been well received by the community. It had provided a safer place to walk in the darker months and had made it a more social activity. Dog walkers had acted responsibly in clearing up after their pets. The Cricket Club had confirmed that having dogs on the Recreation Ground did not present them with any problems. Council agreed to remove the ban. The “no-dogs” signs would be removed. The meeting was re-convened at 7.07pm.

2584.2 Maintenance matters

The northern hedge along the A3090 was overgrown and there were brambles coming over the path. Test Valley Borough Council (TVBC) had been asked to cut it as soon as practicable.

2585 Financial Matters

2585.1 Accounts for payment, receipts and anticipated expenditure

It was proposed by Julian Jones, and seconded by Graham Roads, that the following accounts be paid:

<b>Cheques to be signed</b>	<b>£ inc VAT</b>
HCC - soap dispensers for pavilion	23.54
HCC - toilet roll holders, soap dispensers for pavilion	156.82
Office Expenses - 1st April-10th July 2017	71.35
June Salary D Matthews	628.69
June payments HMRC	<u>185.71</u>
	<u>1,066.11</u>
<b>Payments made between meetings</b>	
Allen Build & Development - stage payment pavilion	11,578.09
Bank fee	<u>35.00</u>
	<u>11,613.09</u>

Council noted and approved the cheques and payments made between meetings. The largest payments made continued to be the stage payments for the building of the pavilion. The bank statement for June 2017 had been circulated prior to the meeting. Receipts for June had been negligible at £2.44. The bank accounts on 10<sup>th</sup> July 2017 stood at £148,420.24 of which £106,541 was intended for payment of ground maintenance of the open spaces at Morleys Green. No budget and actual spreadsheet to end June had been produced as there had been very few transactions since end May and the accounts continued to be dominated by the pavilion construction costs.

## 2586 Morleys Management

### 2586.1 Allotments

Allotment rental and allocation of plots started from 1<sup>st</sup> April every year. Recent experience had shown that re-allocation of plots could take some weeks to administer during which time vacant plots could become compacted and overgrown as the season got underway. It was agreed, therefore, that renewals would be from 1<sup>st</sup> October from now on. This would mean that changeovers would take place as the growing season came to an end which would reduce the likelihood of temporarily vacant plots becoming a problem. Allotment renewal payments for 2018/19 would be due on 1<sup>st</sup> October 2018. Current allotment holders would benefit from a free 6-month period.

### 2586.2 Parking signs

Members were aware that the estimates acquired for 4 parking notice signs had been unexpectedly high and would not be pursued in the immediate future. In the meantime, on-line product offerings would be explored both for the parking signs and for those needed for the change in policy on dog walking on the Recreation Ground. Pete Edwards would take some photos of dog signs used on a neighbouring recreation ground for information.

## 2587 Pavilion progress

Bryan Nanson and Allan Clark had met that day with the builder and the quantity surveyor to discuss progress with the building of the pavilion. It had been disappointing that the electrical supply meter, which was due to be connected in mid-July, would not now be done until 1<sup>st</sup> August: this would cause delays. The target “acceptance date”, when the building could be put into use, was now 8<sup>th</sup> August. Prior to that “beneficial occupation”, when APC could kit it out and familiarise itself with the building, would be from Monday 17<sup>th</sup> July. The quantity surveyor would provide the insurance valuation certificate and would do a fire risk assessment after which Council would need to install fire extinguishers and organise annual reviews.

The proposed agreement with the White Horse for continued use of its sewerage facilities had not yet been completed. Council would continue to work towards a solution.

2588 Electoral Review of Test Valley

Consultation on the Electoral Review of Test Valley would end on 14<sup>th</sup> August 2017. Ampfield Parish Council (APC) had made a submission which argued that The Straight Mile, Crampmoor and part of Jermyns Lane should be in the same ward as Ampfield as they were part of that community. APC's submission about The Straight Mile and Crampmoor had been adopted but detailed evidence in relation to Jermyns Lane had been requested. It was agreed that Bryan Nanson and Allan Clark would put forward more information about that part of the submission. It was noted that only about 6 houses were included in the section of Jermyns Lane in question. Graham Roads would assist with supporting information from the revised VDS.

It was noted that on completion of the electoral review by the Boundary Commission, TVBC would conduct a Community Governance Review which would consider the creation, abolition or amendment to existing boundaries of parish councils and to the number of councillors elected in those parishes.

2589 Chapel Wood

2589.1 Friends of Chapel Wood & working in the woodland

Further shredding of arisings by a contractor had been organised for the following Tuesday. Council was grateful for the help given by Martin Hatley in having the vandalised signs repaired by his carpenter. About half of the sign posts had been concreted in and the remainder would be done by the next working party if not before. Graham Roads was pleased to report that frogs and newts had been found in the pond. Some advice and a fresh design for the dipping platform had been offered by a resident; these had been gratefully accepted. The design would require a review of the costings of the construction of the dipping platform. It was hoped that the new platform would be built by the end of August.

2589.2 Burial Ground

Members noted the agreement made for a former parishioner to be laid to rest in Ampfield Burial Ground when the time came.

2590 Highways – traffic calming options

Pete Edwards would prepare and circulate a paper on traffic calming options to Council for consideration at its September 2017 meeting.

## 2591 Planning

### 2591.1 Enforcement matters

Allan Clark had continued to pursue Hampshire County Council (HCC) about the grass verge opposite the Potters Heron. It was understood that only the Highways Department could write to the individual concerned but there appeared to be no obvious progress on that matter. It had been noted, however, that the verge had not been cut recently. Concern remained that there appeared to be more activity on the site than had been given planning permission. Allan Clark would discuss this further with TVBC.

### 2591.2 Planning matters

The next planning meeting had been called for Monday 17<sup>th</sup> July 2017 in the committee room at the Village Hall. The meeting would start early, at 6.30pm, to allow Councillors to also attend the Village Hall Committee meeting at 7pm. The agenda item was the development of Brackenwood, Jermyns Lane. A further planning meeting had been fixed for Monday 24<sup>th</sup> July 2017 at 7pm in the main hall to consider the proposed Care Village at the Former North Hill Sawmill Yard, Baddesley Road.

### 2591.3 Village Design Statement (VDS)

Good progress had been made with the review of the VDS. The text in preliminary form had been done subject to proof reading; the planning guidance section needed to be completed. These tasks were expected to be finished in the next weeks when team members became available. Appropriate photographs needed to be identified and some aerial shots taken.

## 2592 Reports from Committees & Portfolio Holders

Pete Edwards would attend a Transport Forum on Wednesday 12<sup>th</sup> July 2017. A representative from Stagecoach would be present which would provide an opportunity to ask about the future of routes in and around the parish. The new Parish Lengthsman was due on 19<sup>th</sup> July 2017. The work schedule would concentrate this time on tasks in the Flexford, Hocombe & Hookwater areas.

## 2593 Correspondence & Communications

A list of items received on paper and electronically is at Annex A

## 2594 Test Valley Borough Council

Martin Hatley advised that there was nothing new to report.

2595 Date of the Next Meeting

The next meeting of the Council would be held on Monday, 11<sup>th</sup> September 2017 starting at 7.00pm in the Village Hall, Ampfield

2596 Closure

The meeting closed at 8.25pm.

**Chairman**.....

**Date**.....